

## RESUME

### **PAYAL DUTTA**

C/O- Dutta Villa, No. 2 Babu Para, W/N- 7

Town- Barpeta Road

P/O- Barpeta Road

Dist- Barpeta (Assam)

**Email: [duttapayal31@gmail.com](mailto:duttapayal31@gmail.com)**

Pin- 781315

**Contact No. - 9706384493**

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### **OBJECTIVE:**

I wish to secure a challenging position where I can effectively contribute my skills and which can provide me with a continuous scope to improve myself.

### **ACADEMIC QUALIFICATION:**

<b>Name of examination</b>	<b>Year of passing</b>	<b>Name of the institution</b>	<b>Board/University</b>	<b>Division/Class</b>	<b>Percentage</b>
HSLC	2006	St. Mary's High School, Barpeta Road	SEBA	I	90
HSSLC	2008	B.H.College, Howly	AHSEC	I	82.8
B.COM (Mgt.)	2011	B.H.College, Howly	GU	I	75.67
M.COM (Mgt.)	2013	Gauhati University	GU	I	84.3 (8.93 CGPA)

- ❖ Qualified for Lecturership in the UGC- National Eligibility Test (NET) for Junior Research Fellowship and Eligibility for Assistant Professor, December 2013
- ❖ Cleared State Eligibility Test (SET) for Lecturership, December 2013 conducted by the SLET Commission, Assam (NE Region)
- ❖ Presently pursuing Ph.D under the Department of Commerce, Gauhati University and working as Guest Lecturer, Department of Commerce (P.G.Classes), B.H.College, Howly, Assam

## **TECHNICAL QUALIFICATION:**

- Three months' computer course on **Smart Accountant (S/A)**
- Certificate course of **Indian Institute of Entrepreneurship, Guwahati** in an Entrepreneurship Awareness Camp held in B.H.College, Howly
- 8 weeks' **Summer Internship** at State Bank of India, Barpeta Road Branch

## **CERTIFICATES:**

- **ANUNDORAM BOROOAH AWARD CERTIFICATE** for securing first division with **10<sup>th</sup> rank** in HIGH SCHOOL LEAVING CERTIFICATE (HSLC) Examination, 2006 conducted by the Board of Secondary Education, Assam
- Merit Certificate for securing **First Class 1<sup>st</sup> Position** in order of merit with Distinction in the Bachelor of Commerce (B.Com) Examination, 2011 with Major in Management conducted by Gauhati University

## **PROJECTS UNDERTAKEN:**

- 1. Manufacture of Bamboo products in Barpeta district of Assam- its artistic view and market potential** (from September, 2012 to November, 2012)  
**Description:** The project was undertaken on account of partial fulfillment of M.Com 3<sup>rd</sup> semester Examination curriculum. The study was confined to the five villages of Barpeta district, namely, Raipur, Bhaluki, Joshihatigaon, Charjoshihati and Dhupguri which are the major producers of bamboo products in the concerned district. It was an effort to portray a picture of the artistic talent of the villagers and to examine the market potential of these bamboo products.
  
- 2. Revamping SBI Vishesh in urban/metro cities and exploring the prospects of opening more PBBs** (from July, 2013 to August, 2013)  
**Description:** The project was undertaken on account of a Summer Internship Programme organized by the State Bank of India, Local Head Office, Guwahati. The survey was done in a few major SBI branches of Barpeta district. The study was an endeavour to assess the extent of implementation of the SBI Vishesh scheme in the concerned district and to suggest measures for revamp of the scheme by modifying it in line with the expectations of the customers. The study also attempted to identify the prospects of opening PBBs in the study region.

## SEMINARS:

- A paper titled “A Study on Religious Tourism and Employment Avenues of local people with special reference to Mahamaya block of Dhubri district, Assam” presented in a UGC sponsored National Seminar on “Environment And Its Role In Moulding Tourism Industry”, organized by Department of Management, Commerce College, Kokrajhar
- A paper titled “Dhak-beating as a means of livelihood- a case study of Barpeta district of Assam” presented in a UGC sponsored National Seminar on “The Folk Tradition Of Performing Art In The North-East India”, organized by Department of Assamese, Bajali College, Pathsala
- A paper titled “A Study on The Emerging Contributors to Inclusive Growth in India-Micro, Small and Medium Enterprises” presented in a UGC sponsored National Seminar on “Development Strategies of India: Its Socio-economic and Political Impact”, organized by Barnagar College, Sorbhog in collaboration with G.L.C College, Barpeta Road

## PUBLICATION:

- i. **“Role of Government in Infrastructural Development: Water Transport- A Study on the River Transport System of Dhubri District, Assam”** co-authored by Gaurav Dutta, Research Scholar, Dept. of Commerce, Gauhati University. The paper was published in COMED- A Referred Journal of Commerce, ISSN No.: 2347-7199, Vol-1, Number-1, January 2014.
- ii. **“Fostering Economic Development through MSMEs- A Case Study of the Barpeta Cane and Bamboo Craft Cluster”** published in Indian Streams Research Journal, ISSN No.: 2230-7850, Vol: IV, Issue: V, June 2014.

## KEY STRENGTHS:

- ❖ Punctual
- ❖ Dedicated
- ❖ Confident

## PERSONAL DETAILS:

- ❖ Name: Payal Dutta
- ❖ Father’s Name: Lt. Madhu Sudhan Dutta
- ❖ Date of Birth: 17<sup>th</sup> December, 1989

- ❖ Permanent Address: C/O- Dutta Villa, No. 2 Babu Para, W/N-7,  
Town- Barpeta Road, P/O- Barpeta Road,  
Dist- Barpeta (Assam), Pin-781315
- ❖ Religion: Hinduism
- ❖ Caste: General
- ❖ Nationality: Indian
- ❖ Sex: Female
- ❖ Marital Status: Unmarried
- ❖ Hobbies: Making friends and watching movies
- ❖ Language known: English, Hindi, Bengali, Assamese

**DECLARATION:**

*I do hereby affirm that the information in this document is true to the best of my knowledge and ability and I bear the responsibility for the correctness of the above-mentioned particulars.*

Date: 02/08/2014

Signature

Place: Barpeta Road

(Payal Dutta)